

## GROUP PRODUCTS

# EAP By Design<sup>SM</sup>

## A tailored program for you and your employees

Sun Life is proud to offer EAP Business Class, our Employee Assistance Program designed specifically for you and your employees. Part of Sun Life's EAP By Design<sup>SM</sup> program, it is offered in partnership with ComPsych<sup>®</sup> Corporation and can be included with a Sun Life disability or life insurance group product.

EAP Business Class gives total support so that you can focus on growing your business. Our program also gives your employees access to services that address personal life challenges and improve workplace productivity and performance. Here is what is included:

One call links you to a team of experts ready to help you with anything from human resources issues to financial or legal needs.

### My BusinessSolutions<sup>SM</sup> – services for you

As a business owner, my BusinessSolutions<sup>SM</sup> gives you access to an in-house team of legal, financial, marketing, human resources, and personal health experts, along with a website that hosts a discussion forum, networking opportunities, and content from top business experts. My BusinessSolutions includes:

- **My BusinessSolutions<sup>SM</sup> Online:** Access to helpful articles and webcasts from top business experts, and the means to communicate with your peers through discussion boards.
- **HRConsult<sup>SM</sup>:** Access to HR specialists who can provide consultative support and guidance on all matters from performance to compliance issues.
- **ComPsych ResourceCenter<sup>SM</sup> Website:** Provides HR professionals with access to a full menu of reports and services, including utilization reports, detailed EAP program information, online training courses, and print-on-demand information flyers and posters.
- **IDResources<sup>®</sup>:** Identity-theft restoration services to help face the complex legal, financial, and emotional issues associated with restoring your identity, if you were faced with identity theft.
- **Critical Incident Stress Debriefing:** Access to one session (up to two hours) of onsite counseling if you and your employees encounter a critical workplace incident. Additional services are available on a fee-for-service basis.
- **HealthyGuidance<sup>®</sup>:** This health management service provides you with confidential, one-on-one telephonic coaching with a health expert for motivation and support with weight management, exercise and nutrition plans, tobacco cessation, and more.
- **Direct-to-consumer reports:** These confidential utilization reports help with trending, tracking, and identifying employee interest areas.
- **Employee materials and website:** Flyers, wallet cards, and e-posters, and access to an award-winning website customized with your company's name.

## Services for you, your employees, and their household family members

- **EAP:** Three face-to-face visits per occurrence with experienced clinicians to help address any personal concerns.<sup>1</sup>
- **Work/Life resources:** Information and referrals on child care, elder care, adoption, relocation, and other personal convenience matters.
- **ParentGuidance<sup>SM</sup>:** Unlimited phone access for the new parent, either about to go or already on maternity leave; supports parenting needs and return-to-work preparation for the entire family.
- **GuidanceResources<sup>®</sup> Online:** Access to extensive content to help with personal or family concerns, and access to helpful planning tools, discount programs, and more.
- **Health risk assessments:** Online access to a health risk assessment survey, and a variety of health management tools and information.
- **Legal resources:** Unlimited phone access to ComPsych legal professionals and an initial consultation at no charge with a local attorney, and discounts on additional services.
- **Financial resources:** Unlimited phone access to financial professionals for information regarding personal finance and related issues. This also includes one face-to-face visit (up to 1 hour) with a local financial planner.
- **HR resources:** Supervisors and managers have phone access to HR professionals who consult on various workplace-related issues such as managing difficult employee situations.
- **Online will preparation:** Access to EstateGuidance<sup>®</sup> which offers the ease and simplicity of online will preparation. Employees can complete a will and download it to their computer.

## To learn more, call your broker or Sun Life representative.

### Not for use in New York.

1. In California, employees are eligible for 3 sessions in a 6-month period.

Value-added services are offered only on specific lines of coverage, and carry a separate charge, which is added to the cost of the insurance. The cost is included in the total amount billed. Employee Assistance Program (EAP) work/life services, which are provided by ComPsych<sup>®</sup>, are not insurance, and the charge is segregated from the insurance cost but included in the total amount billed. ComPsych<sup>®</sup> is a registered trademark of ComPsych Corporation. The entities that provide the value-added services are not subcontractors of Sun Life and Sun Life is not responsible or liable for the care, services, or advice provided by them. Sun Life reserves the right to discontinue any of the Services at any time. Employers who provide group insurance coverage and make available value added services within an I.R.C. Section 125 cafeteria plan should consult a tax professional to determine whether those services are Qualified Benefits for Section 125 plans.

EAP By Design<sup>SM</sup> and EAP Business Class<sup>SM</sup> are service marks of Sun Life Assurance Company of Canada. Services are provided in partnership with ComPsych<sup>®</sup> Corporation and are not insurance.

ComPsych<sup>®</sup>, GuidanceResources<sup>®</sup>, HealthyGuidance<sup>®</sup>, and IDResources<sup>®</sup> are registered trademarks of ComPsych<sup>®</sup> Corporation. MyBusinessSolutions<sup>SM</sup>, HRConsult<sup>SM</sup>, and ParentGuidance<sup>SM</sup> are service marks of ComPsych<sup>®</sup> Corporation.

Group insurance policies are underwritten by Sun Life Assurance Company of Canada (Wellesley Hills, MA) in all states, except New York, under Policy Form Series 93P-LH, 98P-ADD, 12-GP-01, 15-GP-01, 15-LF-C-01, 12-GPPort-P-01, 15-LFPort-C-01, 15-ADD-C-01, 13-ADD-C-01, 13-ADDPort-C-01, 12-DI-C-01, 12-STDPort-C-01, 16-DI-C-01, TDBPOLICY-2006, and TDI-POLICY. Product offerings may not be available in all states and may vary depending on state laws and regulations.

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SLPC 20507 02/20 (exp. 02/22)